

AFPLS Bylaws

Alumni and Friends of Price Laboratory School (AFPLS) Established November 28, 1988

Foreword

The Association of Alumni and Friends of Price Laboratory School was established with the unanimous approval of those in attendance at “A Sort of Mini-Reunion” held in the UNI Commons on November 28, 1988. Two hundred thirty alumni and friends participated. This body also approved unanimously the association statement of purpose and organizational structure as set forth in the following Articles.

Article I: Purpose

It shall be the purpose of the Alumni and Friends of Price Laboratory School to seek to fulfill the following organizational goals:

- ❖ To develop and maintain a record of current addresses of Price Laboratory School alumni and friends, establishing each graduating class as an individual AFPLS unit to foster the perpetuation of school association and friendships and assist in fulfilling AFPLS goals and aspirations.
- ❖ To publish periodic newsletter reporting upon the activities of Laboratory School students, alumni, faculty, and friends.
- ❖ To provide logistical assistance to class reunions.
- ❖ To sponsor an annual meeting and periodic homecomings for alumni, students, faculty, and friends of the Laboratory School.
- ❖ To provide ongoing opportunity for alumni, students, faculty, and friends of the Laboratory School to contribute to a fund that will enhance instruction and student learning, curriculum development, research and experimentation, and student activities programs of Price Laboratory School.

Article II: Membership

- ❖ The AFPLS membership is of two types:
 1. Graduates of Northern University High School and/or any of its predecessors including State College High and Teachers College High.
 2. Other individuals – former school students; current and former members of school faculty, staff, and administration; current and former school parents; other individuals who care to affiliate with the association in pursuit of stated goals.
- ❖ Each identified AFPLS member is entitled to one vote in association meetings and elections. For voting purposes, members shall be clearly identifiable (a) on the list of Laboratory School alumni or (b) on the list of AFPLS friends.
- ❖ The Registry of Founders shall include the names of all individuals and/or couples who have made a Founders contribution during the first year following the establishment of AFPLS on November 28, 1988, (i.e. November 28, 1988 – November 28, 2989). A Founders pledge is defined as follows:

Gold Founder: \$50 or more
Silver Founder: \$24 - \$49
Bronze Founder: \$10 - \$24

Article III: Bylaws

- ❖ The AFPLS Bylaws, and other appropriate rules, shall be established and/or modified following conventional organizational procedures. This process is the responsibility of the membership and its representatives serving Officers, Board of Directors, and committee members. All association business shall be conducted in accordance with Robert's Rules of Order.

Article IV: Officers

- ❖ AFPLS Officers shall be (1) President, (2) Vice President, (3) Vice President of Membership, (4) Secretary, (5) Treasurer, and such other temporary and/or elected positions deems necessary in the successful conduct of AFPLS affairs. Additional temporary officers may be appointed by the President with the approval of the Board of Directors. Additional elected positions require the approval of the membership.
- ❖ All elected officers shall be elected by a majority of the votes cast in the election. All temporary officers shall be appointed by the President. The President and Vice President shall be alumni of the Laboratory School. Other officers may be alumni or friends. The term of office for elected officers is two years. The term for appointed officers may vary. All officers may stand for re-election or re-appointment. Elected officers shall serve no more than three consecutive terms.

Article V: Board of Directors

- ❖ The AFPLS Board of Directors shall be composed of the five elected officers, the immediate Past President, plus twelve individuals to include: six school alumni, four friends, the current Director of Price Laboratory School, and one additional alumnus or friend. With the exception of the Director of the Laboratory School, all members shall be elected by the membership. The association President shall serve as the Chair of the Board of Directors

Board members who do not hold office shall be elected to serve three-year terms. However, in the first election an exception will be made so in future years no more than four director positions normally will be vacated in any single year. Following the first election, a drawing will be held among the Board members to establish four three-year terms, four two-year terms, and three one-year terms. The Director of the Laboratory School will serve continuously as a member of the AFPLS Board.

- ❖ It shall be the responsibility of the Board of Directors, under the leadership of the AFPLS President serving as Chair, to lead and guide the association in its efforts to fulfill the defined purpose and goals. The Board shall meet regularly, scheduling such regular and special meets as necessary to conduct its responsibilities. All Board meetings shall be open to the membership, and the Chair may invite other officers and committees to participate as appropriate.
- ❖ The five elected officers, the immediate Past President, and the Director of Price Laboratory School shall serve as the Executive Committee of the Board. It shall be the responsibility of this Committee to make decisions in the best interest of AFPLS that may become necessary and appropriate between regular meetings of the Board of Directors.

Article VI: AFPLS Fund Contributions

- ❖ One of the AFPLS goals is to provide opportunity for association members to contribute to a fund that will assist in the ongoing welfare of the various students and professional programs and responsibilities conducted by Price Laboratory School, its faculty and students. To this end a special AFPLS Account has been established in the UNI Foundation, which is housed on the university campus. Through this cooperative relationship, contributions made to AFPLS are secure and are invested wisely to accrue interest gains. All contributions are tax-exempt.
- ❖ All contributions must be made through checks made out to the UNI Foundation with reference made on the check to the AFPLS Account. Contributions shall be mailed to: Alumni and Friends of Price Laboratory School, UNI Foundation, University of Northern Iowa, Cedar Falls, IA 50614

Article VII: Committees

- ❖ The AFPLS Program and Project Committees shall be responsible for relationships with the UNI Foundation and the UNI Vice President for Development. In addition, the Committee shall be responsible for the allocation and accounting of AFPLS funds for Laboratory School programs and projects.

The AFPLS Program and Project Committee shall be composed of seven members to include: (a) AFPLS President or his/her designee, (2) AFPLS vice President or his/her designee, (3) AFPLS Treasurer, (4) current Director of Price Laboratory School, (5) two current PLS faculty members, (6) one additional alumnus or friend. The members of the Committee shall be appointed by the association President, who serves as Committee Chair. The Director of the Laboratory School shall serve continuously. Officers shall serve during their elected term. Three other committee members shall be appointed to three-year terms. Initially, however, to minimize the potential number of Committee positions vacated in any one year, a drawing will be held to establish one three-year term, one two-year term, and one one-year term.

The Program and Project Committee shall be responsible for the general management of the AFPLS contribution fund, working cooperatively with the association Officers and Board of Directors. The Committee shall:

1. Develop for Board of Directors approval a definition of the appropriate utilization of funds for Price Laboratory School programs and projects, in accordance with Article I, Goal 5.
 2. Develop and make available to eligible applicants open guidelines and procedures to be used in applying for AFPLS funds.
 3. Make decisions regarding fund allocation, communicating openly with applicants.
 4. Submit an annual report to the AFPLS Officers and Board of Directors, providing information on applications, denials and approvals, allocations, and project outcomes.
- ❖ Other standing and/or ad hoc committees may be appointed by the AFPLS President.

Article VII: Annual Meeting

- ❖ It shall be the responsibility of the Officers and Board of Directors to plan and organize an annual meeting of the Alumni and Friends of Price Laboratory School. This annual meeting shall be scheduled in conjunction with Sturgis Falls Days, the annual Cedar Falls summer festival. Moreover, individual graduating classes should be encouraged to schedule their reunions at the same time of year. Sturgis Falls Days is regularly set for the last full weekend in June.

Article IX: AFPLS Organizational/Fiscal Year

- ❖ The AFPLS year, for both organizational and fiscal purposes, shall begin on July 1 of each calendar year, and conclude on June 30 of the following year. The first regular slate of Officers, Board of Directors, and standing committees shall begin their terms on July 1, 1989. Terms of individuals serving in these capacities will conclude on June 30 of the appropriate year.

Article X: Amending the Bylaws

- ❖ The bylaws of AFPLS shall be reviewed every two years and amended, as may be appropriate, beginning in 1990. Amendments shall be adopted when approved by a majority vote of the Board of Directors.