

Malcolm Price Laboratory School
PARENT TEACHER PARTNERSHIP BYLAWS
Revisions approved: May 2008

Our Mission: to foster a sense of community at PLS, and to support projects designed to enrich school life.

ARTICLE I: Name

The name of the organization is the Malcolm Price Laboratory School Parents and Teachers in Partnership (PTP).

ARTICLE II: Purposes

The purposes of this organization are:

- To support projects designed to enrich school life
- To foster a sense of community
- To work cooperatively with parent-teacher organizations from other schools
- To financially supplement classroom needs
- To oversee the nomination and election of PAC members

ARTICLE III: Structure

The Executive Board consists of a minimum of the following positions: President, Vice-President, Secretary, Treasurer, and PLS Room Parent Chair. Co-Officers may serve in any position as needed. The Board will work with school administration, and be responsible for the functioning of the organization in accordance with the bylaws. The Executive Board may consist of both parents and teachers.

ARTICLE IV: Meetings

Section 1. General meetings shall be held bi-monthly from September through May.

Section 2. Elementary, Middle School, and Secondary homeroom meetings shall be held on an as needed basis.

Section 3. Executive Board meetings shall be held in person or electronically on and as needed basis.

Section 4. The nominating and election of new officers shall occur during the May general meeting.

ARTICLE V: Membership and Dues

Section 1. Any individual who subscribes to the bylaws of the organization may become member.

Section 2. Annual dues shall be established at the Spring Executive Board meeting.

Section 3. Each member of the organization shall pay annual dues.

ARTICLE VI: Officers, Nominations, and Elections

Section 1. Officer shall be President, President-elect, Secretary and Treasurer. Terms of office shall be one year with option of co-officers in any position.

Section 2. Nominations for officers shall be presented by a Nominating Committee consisting of a minimum of two (2) persons, plus the PLS Room Parent Chair who will serve as chairperson of the Nominating Committee and who will appoint the members of

this committee. Nominations for each office may be submitted to any PTP officer, PTP member or may be made from the floor at general meetings.

Section 3. Election of officers shall take place at the general meeting in the spring. Election shall be by written ballot. Nominees need not be PTP members. However, if elected, they shall become dues paying members during their term of office.

ARTICLE X: Cub Scout Pack 56

PTP acts as a chartered organization for Cub Scout Pack 56.

ARTICLE IX: Financial Commitments

Section 1. PTP may offer financial support to the following:

- Senior Scholarships (number and amount left to the discretion of the Executive Board)
- School Safety Patrol
- Supplemental classroom needs
- NUHS Yearbook
- Post prom

Section 2. Special projects may be recommended by the Executive Board and Administration.

Article VII: Appointed Positions

Appointed Positions may be made by selected officers as needed.

ARTICLE VIII: Name

Section 1. The President(s) preside at all general meetings and at meetings of the Executive Board. The President(s) is also an ex-officio member of the Parent Advisory Council (PAC) and of all committees except the Nominating Committee.

Section 2. The President-elect shall preside in the absence of the President, shall serve as aide to the President, and shall serve on the Fundraising Committee.

Section 3. The Treasurer shall have charge of all organizational funds and reporting responsibilities.

Section 4. The Secretary shall keep minutes and conduct such correspondence as delegated by the President(s).

Section 5. The PLS Room Parent Chair shall:

- Communicate with homeroom parents and classroom teachers as needed.
- Serve as Chairperson of the Nominating Committee.

ARTICLE XI: Parent Advisory Council (PAC)

Section 1. The Parent Advisory Council is an agent of the PTP.

Section 2. The purposes of the PAC are as follows:

- To strengthen relationships between the school and its patrons
- To provide for improved communication
 1. To review policies and procedures and make recommendations to the administration
 2. To receive parental ideas and concerns, and to work with the Administration in dealing with these items
- To actively lobby for continued educational programs through MPLS
- To act as a sounding board for ideas through the school administration
- To generate publicity of the MPLS attendance zones and enrollment policies

- To appoint committees which address current parent needs or concerns

Section 3. The membership will consist of nine members serving staggered, three-year terms. Two positions will be allocated to each of the following parent groups: elementary school, middle school, and high school. Three individuals will serve at-large, if a PAC member with an uncompleted term has his/her youngest child graduate from or leave MPLS, an election will be held to fill the unexpired term.

Section 4. The PAC Chairperson is responsible for securing nominations for PAC vacancies and for conducting the election of PAC members.

Section 5. Nominations may be made by any PLS/NU parent/guardian or individuals may choose to self nominate. Nominations will also be taken from the floor at the PAC meeting where elections are held.

Section 6. PAC members will be elected by a vote of parents/guardians in attendance at the May PAC meeting. The PTP Chair shall supervise the election.

Section 7. Officers will be elected at the final spring PAC meeting by the newly elected PAC members. Officers will include: Chairperson, Vice Chairperson and Secretary. Ex-officio members will include the MPLS administrators and the PTP president.

Section 8. Duties of the officers:

- The Chairperson shall preside at all meetings
- The Vice Chairperson shall preside in the absence of the Chairperson
- The Secretary shall keep the minutes of all meetings and conduct such correspondence as may be delegated

Section 9. Regular meetings shall be held monthly from September through May. Additional meetings may be called at the discretion of the Chairperson.