

Guidelines for Board of Directors of the Merged  
Ross Nielsen Fund /Alumni and Friends of Price Lab School  
Draft: 12/15/2006, Approved by RAN Board 5/9/2007

I. PURPOSE:

- A. To operate exclusively for educational and scientific purposes for the benefit of the University of Northern Iowa's Malcolm Price Laboratory School (PLS)
- B. To represent the PLS community in administering the Ross Nielsen Price Laboratory School Fund according to guidelines stated in the Memorandum of Understanding.
- C. To advise and assist with ongoing fundraising strategies which benefit the Malcolm Price Laboratory School program.
- D. To foster the perpetuation of school associations and friendships through ongoing communication, logistical support, and social events (e.g., publication of newsletter, logistical assistance for class reunions, maintenance of alumni database, summer picnic, fall social).

II. MEMBERSHIP OF THE BOARD OF DIRECTORS

- A. Board members shall be nominated based on:
  - 1. their strong interest in and commitment to the organization,
  - 2. ability to provide sound advice and counsel,
  - 3. influence within the community, and
  - 4. personal charitable commitment.
- B. The Board shall represent the PLS community, including at least one member of the following constituencies:
  - 1. current student body
  - 2. alumni
  - 3. current faculty
  - 4. emeritus faculty
  - 5. parents of current students
  - 6. friends (any supporter of PLS who may or may not be included in the above groups)
- C. Board members shall be elected by majority vote of members present at the semi-annual meetings. Potential members may self-nominate or may be nominated by a membership committee of the Board or individual Board members.
- D. The Board should provide for diversity in its membership.
- E. Members shall serve a four-year term. No member shall serve more than three consecutive terms. Student members shall be appointed as juniors and serve a two-year term.
- F. Committee Chairs
  - 1. The Board will establish committees to accomplish major initiatives related to the Purpose of the organization, which may include members who are not on the Board of Directors.
  - 2. If a Chair of a Board Committee is not a Member of the Board, the Chair will be invited attend all Board meetings as an ex-officio (non-voting) member of the Board.
- G. Ex-Officio (non-voting) members of the Board shall include:

1. The Dean of the College of Education (COE)
  2. The Director of Price Lab School
  3. The Director of Development for the College of Education.
- H. Membership of this Board shall not be less than seven voting members nor more than twenty voting members.

### III. EXECUTIVE COMMITTEE OF THE BOARD

- A. The Executive Committee of the Board shall include a President, Past President, Vice President, Secretary, and Treasurer, who shall be elected by the Members of the Board at the annual spring meeting to one-year terms (maximum of two terms).
- B. The Executive Board shall meet at the discretion of the Board President to pursue the purposes of the organization and to make decisions in the best interest of the Board that may become necessary and appropriate between regular meetings of the Board.

### IV. MEETINGS

- A. There shall be at least two meetings of the Board of Directors each year, fall and spring.
- B. Notification of meetings shall be given in writing at least two weeks prior to the time fixed for the meeting.