

# **Guidelines for Board of Directors Of the Ross Nielsen Price Laboratory School Fund**

## **PURPOSE:**

- ❖ To operate exclusively for educational and scientific purposes for the benefit of the University of Northern Iowa's Malcolm Price Laboratory School (PLS).
- ❖ To represent the PLS community in administering the appropriations of the Ross Nielsen Price Laboratory School Fund according to the guidelines stated in the Memorandum of Understanding.
- ❖ To advise and assist with ongoing fundraising strategies which benefit the Malcolm Price Laboratory School program.

## **GUIDELINE FOR BOARD MEMBERSHIP:**

- ❖ Board members shall be chosen based on desirable characteristics, such as their strong interest in the organization, ability to provide advice, influence within the community and personal charitable commitment.
- ❖ The Board of Directors shall represent the organization's community, including at least one member of the following constituents: student body, alumni, faculty, emeritus faculty, parents, and friend.
- ❖ The Dean of the College of Education (COE), the Director of PLS and the Director of Development for the College of Education shall be ex-officio members of the Board.
- ❖ Membership of this Board shall not be less than seven members or more than twenty.
- ❖ Board members and chairs shall be elected by majority vote of members present at the semi-annual meetings.
- ❖ The Board should provide for gender and ethnic diversity.
- ❖ Board members who do not attend a meeting, via teleconference or in person, during their term, shall not be reelected.

## **TERMS OF MEMBERSHIP/EXECUTIVE OFFICE:**

- ❖ All members shall serve a four-year appointment.
- ❖ No member shall serve for more than three consecutive terms.
- ❖ There shall be an elected chair and a 1<sup>st</sup> vice-chair.
- ❖ The terms of the chair and the 1<sup>st</sup> vice-chair shall be one year. Each position can serve a maximum of two terms.

## **MEETINGS:**

- ❖ There shall be at least two meetings per year, fall and spring.
- ❖ Notification of meetings shall be given in writing at least ten days prior to the time fixed for the meeting.